



DRIVER WORK DIARY TRAINING

TLIE3028 Complete a work diary in the road transport industry

PURPOSE

- Mitigate Breaches and Potential Breaches of *Heavy Vehicle National Law (HVNL)*
- To provide drivers **ACCURATE** and **CURRENT** legal information about *Work Diaries*.
- Satisfy QTMR *Operator Accreditation* training compliance
- Satisfy NHVR *Chain of Responsibility* compliance (for operators and drivers)
- Improve and maintain driver employment and retention

COURSE OUTLINE

This unit explains the skills and knowledge required to compile information required for a *National Driver Work Diary* used in the **bus and coach industry**, and to complete them in accordance with *National Heavy Vehicle Regulator (NHVR)* and heavy vehicle/passenger transport legislative requirements.

It includes identifying legislative and regulatory requirements relating to work diary, compiling information and completing a work diary.

STATEMENT OF ATTAINMENT (SOA)

- This course is offered at **Accredited** and **Unaccredited** options
- The **Accredited Option** results in the *Nationally Recognised Training* qualification
 - Training and Assessment is included
 - *Nationally Recognised Training Statement of Attainment will be issued*
- The **Unaccredited Option** [suitable for QTMR Passenger Transport Audits] is unaccredited.
 - Training only
 - **No assessment will be performed**
 - A **workplace document ONLY** will be endorsed by the trainer
 - *Nationally Recognised Training Statement of Attainment will NOT be issued*



NATIONALLY RECOGNISED TRAINING

FINANCIAL INFORMATION

- **Training and Assessment** (with qualification) is **\$200** per person
- **Training ONLY** (workplace endorsement only) is **\$100** per person
- Travel expenses extra (based from Sunshine Coast)



FURTHER INFORMATION

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TOUR COACH SERVICES

TRAIN & ASSESS



- **QTMR** heavy vehicle driving instructor
- **QTMR** *Bus Operator Accreditation* Workbook Assessor
- **CILTA** Auditor
- **Transport & Logistics** trainer / assessor / mentor
- **Tourism Guiding** trainer / assessor / mentor

CONSULT



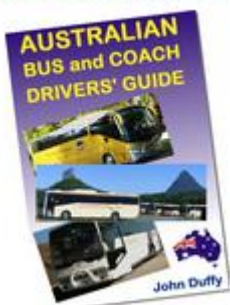
- **Industry Compliance** (eg. *Fatigue Man, COR Analysis, Emissions Analysis*)
- **OHS** (incl. *Risk Management*)
- **Road Safety** (incl. *Training Programmes*)
- **Bus and coach companies / School fleets**
- **Legal firms**
- **Educational services**
- **Research bodies**
- **Government entities (internationally)**

TOURS



- **Freelance commentary** **tour coach captain**
- Specialises in historic, cultural, agricultural and scientific tours
- Incorporates artefacts and AV features pertaining to the tours
- Interactive and unique participatory experience
- Online photo and video albums for tour passengers
- Hi-res DVDs and other merchandise

RESOURCES



- Pre-operational inspections
- Vehicle operations
- Low risk driving
- Advanced driving techniques
- Ecodriving
- Transport compliance
- Additional risk tasks
- Particular hazards
- Route navigation
- Minor mechanical repairs
- Bus industry summary
- How to get skills and qualifications
- **\$30 incl GST (\$10 P&H)**

ABOUT



The Chartered
Institute of Logistics
and Transport



Australian
**DRIVER
TRAINERS**
Association

